



JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE

Year & Sem. − B. Tech I year, Sem.-I

Subject - Communication Skills

Unit – II

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Designation - Assistant Professor

Department - English and Humanities

VISSION OF INSTITUTE

To become a renowned centre of outcome based learning, and work towards academic, professional, cultural and social enrichment of the lives of individuals and communities.

MISSION OF INSTITUTE

- **❖**Focus on evaluation of learning outcomes and motivate students to inculcate research aptitude by project based learning.
- **❖**Identify, based on informed perception of Indian, regional and global needs, the areas of focus and provide platform to gain knowledge and solutions.
- **Offer opportunities for interaction between academia and industry.**
- **❖**Develop human potential to its fullest extent so that intellectually capable and imaginatively gifted leaders may emerge.

Course Outcomes

- Upon the successful completion of the course, the students will be able to-
- •CO-1.Able to express themselves better and use English for communicating in an effective manner both professionally and in real life situations.
- •CO-2-Able to write formal letters ,reports and proposals ,as well as speak fluently through correct usage of the various parts of speech.
- •CO-3. Able to get an exposure to the culture, values, ethics and social norms reflected in the prose and poetry of authors from around the world and respond accordingly coupled with their imagination.

INTRODUCTION TO SYLLABUS

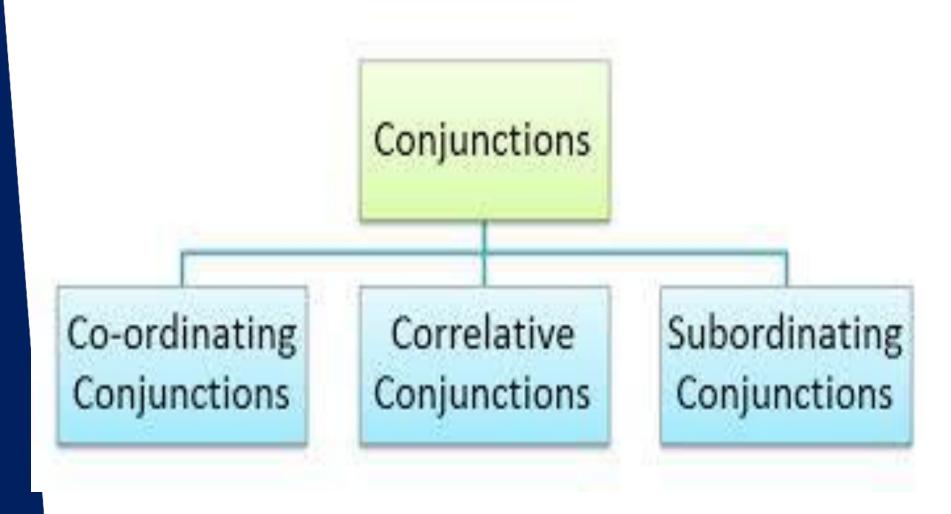
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Conjunctions (Linking Words)



CONTD..

- Conjunctions are words that link other words, phrases, clauses and sentences together. It allows us to form complex, elegant sentences and avoid the choppiness of multiple short sentences.
- Example: He is not only honest <u>but</u> also hard working.
- A frog can live in water <u>and</u> on land.

1) Co-ordinating Conjunctions

- It allows us to join words, phrases, and clauses of equal grammatical rank in a sentence. They are of four types:
- (i) Alternative disjunctive: when we need to show choice or alternative.
- Eg: or, else, either...or, neither...nor
- Do <u>or</u> die
- (ii) Cumulative Conjunctions: When we need to add some information to the sentence.
- Eg: and, as well as, no less than, not only but also.
- Eat less <u>and</u> exercise more.

Adversative Conjunctions

- When we need to show difference, opposition or contrast between two things we use these conjunctions.
- Ex: but, whereas, still, yet, only.
- The restaurant was crowded <u>but</u> we found a table.
- (iv) Illative conjunctions: When we need to prove one fact by another we use these conjunctions.
- Ex: for, therefore, so, consequently.
- He will save money <u>for</u> he does not spend much

ii) Subordinating Conjunctions

- . It connects an independent clause to a dependent clause.
- Ex:
- (i) condition: you will miss the train *if* you drive slowly.
- (ii)Concession or contrast: A flower is a flower *although* there is no fragrance in it.
- (iii) comparison: Sunita is <u>as</u> beautiful <u>as</u> her sister.
- (iv)Time: Sit here *until(till)* I come back.

Contd...

- (v) cause: I dislike him <u>because</u> he uses abusive language.
- (vi) Result: He was so poor <u>that</u> he could not pay the fees.
- (vii) Purpose : Soldiers die so that we may live.

iii) Correlative Conjunctions

- Conjunctions that are always used in pairs are correlative conjunctions.
- Ex: so....as, as...as
- She is not <u>so</u> intelligent <u>as</u> others consider her to be.
- He is <u>as</u> brave <u>as</u> lion
- as...so
- <u>As</u> you sow, <u>so</u> shall you reap.
- Scarcely...when
- I had <u>scarcely</u> taken my lunch <u>when</u> I received the news of his accident.
- not only...but also
- He can speak not only English but also French.

Practice paper

- Point out the Conjunctions in the following sentences, and state whether they are Coordinating or Subordinating:
- 1. You will not succeed unless you work harder.
- 2. I waited till the train arrived.
- 3. You will get the prize if you deserve it.
- 4. Do not go before I come.
- 5. Since you say so, I must believe it

Suggested links from NPTEL & other Platforms:

- https://nptel.ac.in/courses/105/106/105106119/
- https://www.youtube.com/watch?v=Sa0WfA9UG





