



JAIPUR ENGINEERING COLLEGE  
AND RESEARCH CENTRE

## Department of Mechanical Engineering

### Circular

Date: 2/12/2017

This is to inform all members of DQAC that there is a meeting on "Feedback analysis and action taken report from different stake holders" scheduled from 2 to 4 pm on 06 .12.2017 at the BT-19, B-Block, to discuss the following agenda points:

1. Feedback analysis for different stakeholders
2. Discussion on action taken report on student's curriculum, co-curricular, facilities, hostel and transport.
3. Discussion on action taken report on parent's feedback.
4. Discussion on action taken report on alumni feedback.
5. Discussion on action taken report on Employer feedback.
6. Any other

HOD ME  
Head of the Department  
Mechanical Engineering  
JECRC, Jaipur

CC to

- Principal
- Registrar
- On the notice board

## Minutes of Meeting

**Meeting Venue:** BT-19, B-Block

**Date:** 07/12/2017

The department collects the feedback from the different stakeholders and later analysis is done. The various stake holders are mainly the students, faculty members, alumni and employer. Based on the analysis, an action taken report is prepared for further improvement. Program coordinator informs all faculty members about the feedback and the analysis of the stakeholders.

### 1. Vision and Mission of JECRC and Department of ME:

Parameters	Responses
Vision of JECRC and Department of ME	Majority of the faculties agreed with the Vision statement of JECRC and Department of ME.
Mission of JECRC and Department of ME	Majority of the faculties agreed with the Mission statement of JECRC and Department of ME.

### 2. Students Curriculum Feedback Analysis:

Parameters	Responses	Action taken
Present Curriculum of JECRC	Approximately 86-94 % students were agree with present curriculum and 06-14 % students were not agree with present curriculum.	HoD advised to all the faculty members regarding improvement in Students Curriculum Feedback are as follows: <ul style="list-style-type: none"> <li>➤ Faculty members have to identify more content beyond syllabus and introduce more extra topics in course.</li> <li>➤ Faculty members have to introduced more add on courses according to need of industries for students, enhance the number of industrial visits, guest lecturers etc.</li> <li>➤ Faculty members have to arrange more interdisciplinary guest lectures and IV'S as well as to arrange awareness session.</li> </ul>
Teaching Learning Feedback Analysis	Approximately 94-97 % students were agree with present teaching learning and 03-06 % students were not agree with present teaching learning system	HoD advised to all the faculty members regarding improvement in Teaching Learning Feedback are as follows: <ul style="list-style-type: none"> <li>➤ Active mentoring sessions is to be introduced, especially for slow learners.</li> <li>➤ Stipulate the advanced study materials like GATE, IES etc materials, lecture videos, lab experiments videos</li> </ul>
Students Extra Curriculum Feedback Analysis	Approximately 92-97 % students were agrees with present Students Extra Curriculum and 03-08 %	HoD advised to all the faculty members regarding improvement in Students Extra Curriculum Feedback are as follows: <ul style="list-style-type: none"> <li>➤ Encourage students to organize and participate in extracurricular activities and provide support in the form of auditorium,</li> </ul>


	students were not agrees with present Students Extra Curriculum system.	<ul style="list-style-type: none"> <li>➤ playground, electrical supply etc.</li> <li>➤ Introduced reward program for students for organizing/participating in the activities.</li> <li>➤ Increase the participation of students in National / International conferences and provide support for the same.</li> </ul>
Student's Facilities Feedback Analysis	Approximately 86-97 % students were agree with present Student's Facilities and 03-14 % students were not agree with present Student's Facilities system	<p>HoD advised to all the faculty members regarding improvement in Student's Facilities Feedback are as follows:</p> <ul style="list-style-type: none"> <li>➤ Faculty members inform to campus in-charge for proper maintenance, cleanliness and horticulture, also advised to organize plantation activity regularly.</li> <li>➤ Proposed to install more routers in the campus and further improvement in flexible timings in spiritual cell.</li> <li>➤ Faculty members should inform the campus in-charge about the first aid facility in the college and to resolve the grievances of student's within given time frame.</li> </ul>

**3. Alumni feedback analysis:**

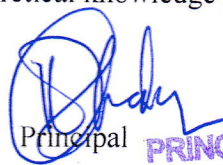
For problem solving capabilities alumni feel that JECRC has put a lot of efforts into developing problem solving capabilities in them. HOD advised to all faculty members to increase the difficulty level of questions in assignments/ tutorials.

**4. Employer feedback analysis:**

Introduce more technical training. Focus on laboratory learning & Industry interface to make students more aware of the application of theoretical knowledge gained at the college.

  
HOD-ME

Head of the Department  
Mechanical Engineering  
JECRC, Jaipur

  
Principal

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