



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

From: Women Cell

To: All Members

Notice Reference No. : JECRC/Women Cell/ 2019-20/

Date: 26.07.2019

Meeting Notice

There is a meeting of women cell on 27.07.2019 at 3:00 PM in the conference room block-A to discuss the issues related to women Development Cell. Following members of the cell are requested to make it convenient to attend the same:

1. Dr. Barkha Shrivastava (Presiding Officer)
2. Dr. Anita Jain (Member Secretary)
3. Mr. P.K. Tiwari (Member)
4. Ms. Shruti Kalra (Member)
5. Dr. Vijeta Kumawat (Member)

Agenda to be discussed:

1. To discuss the complaints received
2. Planning related to the activities of women cell and their planning
3. Any other issue

Dr. Anita Jain

Member Secretary

Women Development Cell

Copy to:

1. Vice Chairman
2. Director
3. Principal
4. All Concerned



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

Reference: JECRC/Women Cell/ 2019-20/01

Date: 27/07/2019

Attendees of the Meeting

Date & Time: 27.07.2019, 3:00 PM

Venue: Conference room block-A

Following members were present in the meeting of Women Development Cell:

S. N.	Name	Designation	Signature
1.	Dr. Barkha Shrivastava	Presiding Officer	
2.	Dr. Anita Jain	Member Secretary	
3.	Mr. P.K. Tiwari	Member	
4.	Ms. Shruti Kalra	Member	
5.	Dr. Vijeta Kumawat	Member	



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

Minutes of the Meeting

A meeting of the members of Women Development Cell was held on

Date & Time: 27.07.2019, 3:00 PM

Venue: Conference room block-A

Agenda:

1. Discussion related to complaints received
2. Planning related to the activities of women cell
3. Any other issue

Following points were discussed:

1. The secretary of the cell welcomed all the members.
2. It was observed & recorded that there is no complaint related to harassment was received in last six months.
3. A grievance related to requirement of a big size dustbin in wash room of ground floor block-C was received. To resolve the issue it was send to block in charge Mr. Vijay Sharma.
4. It was decided that an interactive meeting will be there with the female students of First year and Girl's hostel.
5. Dr. Vijeta Kumawat was requested to plan the above said meeting and will share the information to Dean First Year and Girl's Hostel warden and all concerned about the same.
6. The meeting ended with the vote of thanks to the chair.

Dr. Anita Jain

Member Secretary

Women Development Cell



JAI PUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

From: Women Cell

To: All Members

Notice Reference No. : JECRC/Women Cell/ 2019/

Date: 21.02.2020

Meeting Notice

There is a meeting of women cell on 22.02.2020 at 2:30 PM in the conference room block-A to discuss the issues related to women Development Cell. Following members of the cell are requested to make it convenient to attend the same:

1. Dr. Barkha Shrivastava (Presiding Officer)
2. Dr. Anita Jain (Member Secretary)
3. Mr. P.K. Tiwari (Member)
4. Ms. Shruti Kalra (Member)
5. Dr. Vijeta Kumawat (Member)

Agenda:

1. Discussion related to complaints received
2. Planning related to the activities of women cell and their planning
3. Any other issue

Dr. Anita Jain

Member Secretary

Women Development Cell

Copy to:

1. Vice Chairman
2. Director
3. Principal
4. All Concerned



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

Reference: JECRC/Women Cell/ 2019-20/

Date: 22/02/2020

Attendees of the Meeting

Date & Time: 22.02.2020, 2:30 PM

Venue: Conference room block-A

Following members were present in the meeting of Women Development Cell:

S. N.	Name	Designation	Signature
1.	Dr. Barkha Shrivastava	Presiding Officer	
2.	Dr. Anita Jain	Member Secretary	
3.	Mr. P.K. Tiwari	Member	
4.	Ms. Shruti Kalra	Member	
5.	Dr. Vijeta Kumawat	Member	



JAI PUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

Minutes of the Meeting

A meeting of the members of Women Development Cell was held on

Date & Time: 22.02.2020, 2:30 PM

Venue: Conference room block-A

Agenda:

1. Discussion related to complaints received
2. Planning related to the activities of women cell
3. Any other issue

Following points were discussed:

1. The chair of the cell welcomed all the members and started the discussion on the complaints received.
2. The secretary of the cell along with the members reported that there is no complaint related to harassment was received.
3. Although a complain related to cleaning of wash rooms & staffroom were received from female faculty members from block-A.
4. Regarding the cleanliness, the grievance was moved to block in-charge (of Block-A) through Mr. O.P. Sharma and the grievance was resolved.
5. A discussion related to activities to be conducted by Women Development Cell in the coming months was also there. The members were asked to propose the activities with name and its planning.
6. Dr. Vijeta Kumawat, member of the cell proposed an interaction activity with the newly admitted female students (of B. Tech. First Year) and faculty members of different departments.
7. It was decided in the meeting that in the coming session the cell will conduct this activity with the students as well as faculty members.
8. The meeting ended with the vote of thanks to the chair.

Anita Jain
(DR. ANITA JAIN)