



JAIPUR ENGINEERING COLLEGE  
AND RESEARCH CENTRE

**JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR**

No: JECRC/2020-21/IQAC /

Dates: 12/03/2021

To,  
The IQAC Chairman  
JECRC, Jaipur

**Subject:** Request for the permission to conduct IQAC meeting on 17/03/21, agenda of the meeting is Improvement in Results.

IQAC Coordinator

**IQAC Coordinator**  
**JECRC, Jaipur**



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**Circular**

No: JECRC/2020-21/IQAC /

Date: 13/03/2021

This is to inform all members of IQAC that there is a meeting at 2:00 pm on 17.03.2021 at principal office. All concerned are requested to kindly make it convenient to attend. Detailed agenda of the meeting is Improvement in Results

CC to:-

- Principal
- Registrar
- All IQAC Members

IQAC Coordinator

**IQAC Coordinator**  
JECRC, Jaipur



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**JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR**

**Internal Quality Assurance Cell**

**MINUTES OF MEETING**

No: JECRC/2020-21/IQAC /

17/03/2021

Venue: Principal office, Block A

Date & Time: March 17, 2021 at 2:00P.M.

**Members Present:**

S.No	Name	Designation	Signature
1.	Dr V.K Chandna	IQAC Chairperson	
2.	Dr. M.P. Singh	IQAC coordinator	
3.	Dr. Fauzia Siddiqui	IQAC co-coordinator	
4.	Dean I year	Member	
5.	Head of Department -CSE	Member	
6.	Head of Department -ECE	Member	
7.	Head of Department -EE	Member	
8.	Head of Department -CE	Member	
9.	Head of Department -IT	Member	
10.	Sh. M.L Sharma, former Income Tax Commissioner	Member	
11.	Mr. Manish Jain, Management Representative	Member	
12.	Ms. Mansi Mehta, Alumni	Member	
13.	Sh. Deeptanshu Sharma, Student	Member	
14.	Sh. Giriraj Maheshwari, Industry Representative	Member	
15.	Sh. Ramesh Rawat	Member	
16.	Dr. Neelu Jain	Member	
17.	Mr. Sohan Singh Dhakad	Member	



**JECRC Foundation**  
www.jecrcfoundation.com

Jaipur Engineering College and Research Centre

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Meeting started at 2:00 PM; following items were discussed –

### Improvement in Result

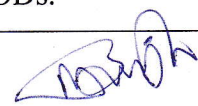
S.No.	Agenda	Discussion	Action to be Taken
1.	Improvement in Results	<p>HOD ME: Difficult topics PPT will be prepared by students and Presented to all students in the class.</p> <p>HOD CSE: Project file are prepared by students for theory subject for the better improvement of reading and writing of students. These files are verified by the corresponding faculty member.</p> <p>HOD ECE: Extra classes should be conducted by faculty members between the regular classes and teacher swapping should be implemented if the units are not co related.</p> <p>HOD CE: Refer standard text books and notes should be prepared from standard text book which include topic name and page no. of the book.</p> <p>HOD EE: Dictate notes to students in class for writing practice of students. Suggest to students to prepare assignments in the form of notes.</p> <p>HOD IT: Discussed the points covered by other HODs.</p> <p>Dean Ist Year: Revise last class content in present class or discuss the problem given in previous class.</p>	<p>It is suggested to faculty members to prepare quality assignment worth solution and evaluate the assignment submitted by students based on solution. Then assignments are counter signed by class coordinator for verification and submitted to HOD. Faculty has to discuss the solution in the class also and return the assignment copies to students. Faculty will collect five best sample copies after external examination.</p> <p>MTT answer sheets are evaluated by faculty members with red pen and solutions are displayed to students. Distribute evaluated copies to the students and ask students to re-evaluate the copies based on solution. If some change is there in marks, ask to students to fill Grievance form and copies will be re-evaluated by faculty members or no changes there, then copies are submitted to class coordinator. Class coordinator (CC) will do counter sign with black pen. Marks are displayed on notice board.HOD will submit consolidated report to IQAC. Assignment marks and MTT marks will be displayed on notice</p>



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			<p>board of department with in the 3 days of exam.</p> <p>If few faculty members need more classes to complete their syllabus then they can take extra classes. After MTTs assessment, slow and fast learners are identified. Concentrate on 60% students of your section for the improvement of the result.</p> <p>Slow learner need to submit solution of last five year question papers in their own handwriting. Question set (assignment) is to be given to students and the MTT examination must be from the question-set only.</p> <p>Conduct three MTTs and best two MTTs marks will be finalized for the final result. No relaxation for absentees.</p> <p>For the attraction of students towards classes, give them credits like.</p> <p>Appreciation certificate, award (in term of money), few extra marks according to attendance or rank, declaration of student of month, student of semester, incentives on attendance etc. Suggestions are also asked from HODs for the improvement of results. Following suggestions are given by the HODs.</p>
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IQAC Chairperson

  
IQAC Coordinator  
**IQAC Coordinator**  
JECRC, Jaipur