



JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE

Approved by AICTE & Affiliated to RTU, Kota

Shri Ram ki Nangal via Sitapura RIICO, Opp. EPIP Gate, Tonk Road, Jaipur-302022, Rajasthan

Phone: 0141-2770120, 2770232 Fax: 0141-2770803

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www.jecrcfoundation.com

No: JECRC/2024-25/IQAC-Committee/

Date: 15/07/2024

Subject: Composition of IQAC Member

Composition of IQAC is formed; following are the members of the team -

IQAC Committee (2024-25)

S. No	Name	Designation
1.	Dr. V.K Chandna	IQAC Chairperson
2.	Dr. M.P. Singh	IQAC Coordinator
3.	Dr. Fauzia Siddiqui	IQAC co-coordinator
4.	Dr. Vijeta Kumawat	Program Coordinator CSE
5.	Dr. Smita Agarwal	Program Coordinator IT
6.	Dr. Sandeep Vyas	Program Coordinator ECE
7.	Dr. Prerak Bhardwaj	Program Coordinator EE
8.	Dr. Krishna Kumar Saini	Program Coordinator CE
9.	Dr. Manju Vyas	Program Coordinator AI&DS
10.	Dr. Neeraj Singh	Program Coordinator CSE(AI)
11.	Dr. Ruchi Mathur	Dean I Year
12.	Shri M.L.Sharma, Former Income Tax Asstt. Commissioner	Member
13.	Mr. Manish Jain, Management Representative	Member
14.	Dr. R.K. Mangal, Registrar	Member
15.	Shri Ramesh Rawat	Member
16.	Mr. Rajiv Bhargava, Industrial Representative	Member
17.	Shri Manish Kumar, Parent	Member
18.	Ms. Mansi Mehta, Alumni	Member
19.	Ms. Garvita Jain, Student	Member


Prof. (Dr.) V.K. Chandna
Principal

PRINCIPAL
Jaipur Engineering College &
Research Centre
Tonk Road, Jaipur-302022



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR

No: JECRC/2024-25/IQAC /01

Date: 17/07/24

To
The IQAC Chairman
JECRC, Jaipur

Subject: Request for the permission to conduct IQAC meeting on 19/07/24, agenda of the meeting is attached. Kindly give approval for the meeting for the same.

The agenda of the meeting are:

1. Planning of curriculum and Add on courses.
2. Planning of collaboration
3. Planning of seminar/ workshop/industry visits.
4. Planning to implement RFID and KOHA software at Central library
5. Planning of Submission of SAR of EE & CE
6. Any other Issues

IQAC Coordinator
IQAC Coordinator
JECRC, Jaipur



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JAIPUR ENGINEERING COLLEGE
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JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR

Circular

No: JECRC/2024-25/IQAC /01

Date: 18/07/2024

This is to inform all members of IQAC that there is a meeting on "Discussion on curriculum planning and curriculum enrichment" will be held at 11:00 am on 19.07.2024 at the A-Block Conference Hall. All concerned are requested to kindly make it convenient to attend. Detailed agenda of the meeting is as below:

The agenda of the meeting are:

- 1.Planning of curriculum and Add on courses.
- 2.Planning of collaboration
- 3.Planning of seminar/ workshop/industry visits.
4. Planning to implement RFID software and KOHA software at Central library
- 5.Planning of Submission of SAR of EE & CE
- 6.Any other Issues

CC to:-

- Principal
- Registrar
- All IQAC Members

IQAC Coordinator

IQAC Coordinator
JECRC, Jaipur



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**JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE**

No: JECRC/2024-25/IQAC /01

19/07/2024

Minutes of the Meeting

Venue: Conference Room, Block A

Date & Time: 19 July, 2024 at 11:00 AM

Members Present:

S. No	Name	Designation	Signature
1.	Dr. V.K Chandna	IQAC Chairperson	
2.	Dr. M.P. Singh	IQAC Coordinator	
3.	Dr. Fauzia Siddiqui	IQAC co-coordinator	
4.	Dr. Vijeta Kumawat	Program Coordinator CSE	
5.	Dr. Smita Agarwal	Program Coordinator IT	
6.	Dr. Sandeep Vyas	Program Coordinator ECE	
7.	Dr. Prerak Bhardwaj	Program Coordinator EE	
8.	Dr. Krishna Kumar Saini	Program Coordinator CE	
9.	Dr. Manju Vyas	Program Coordinator AI&DS	
10.	Dr. Neeraj Singh	Program Coordinator CSE(AI)	
11.	Dr. Ruchi Mathur	Dean I Year	
12.	Shri M.L.Sharma, Former Income Tax Asstt. Commissioner	Member	
13.	Mr. Manish Jain, Management Representative	Member	
14.	Dr. R.K. Mangal, Registrar	Member	
15.	Shri Ramesh Rawat	Member	
16.	Mr. Rajiv Bhargava, Industrial Representative	Member	
17.	Shri Manish Kumar, Parent	Member	
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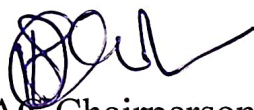
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Meeting started at 11:00 AM; following items were discussed –

S. No.	Agenda	Response	Remark
1.	Planning of curriculum and Add on courses for academic session 2024-25	The planning was proposed on the following points a) Curriculum by University b) Content beyond syllabus c) Add on courses d) International conference planning IQAC advised all program coordinators to start preparing the academic calendar for academic year 2024-25. Planning done for international conferences and to be held in the month of April 2025.	IQAC Chairperson with the discussion with members decided appreciated the add on courses done in the previous years and with same motivation the academic planning is done and all hods are requested to do the planning of international conference.
2.	Planning of collaboration or academic session 2024-25	Review done about previous collaborations and there was concern to do international collaboration and it was initiated by IQAC and proposal was sent to few international universities.	IQAC Chairperson appreciated the efforts of all departments and asked to work in the area of international collaboration.
3.	Planning of seminar/workshop/industry visits for academic session 2024-25	This year there is an improvement in seminars /workshop/industry visits in every departments as compared to the previous session of 2023-24	IQAC appreciated the efforts of departments and involvement of faculty members.
4.	Central library with RFID	Implementation on Kiosk comprises of RFID which includes RFID software and KOHA software. The software can do the issue and return or reissue of books by scanning, the. Generated transaction printed receipt and send confirmation mail to the stakeholder, security gate antenna which can alert sound to whom try to carry a book through gate without proper transaction system	IQAC Chairperson congrats the entire library team for implementation of RFID software and KOHA software

5.	Planning of Submission of SAR of EE & CE	Planning is done in different following phases: 1. Preparation: Includes Assign responsibility, Establish timeline, Review accreditation requirement 2. Data Collection: Include data both CE & EE department 3. Writing SAR 4. Review 5. Final revision 6. Submission	IQAC chair person instructed and brief to CE & EE to follow the all planning phases and give the deadlines to do the submission of SAR.
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(IQAC Chairperson)

PRINCIPAL
Jaipur Engineering College &
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Tonk Road, Jaipur-302022


(IQAC Coordinator)

IQAC Coordinator
JECRC, Jaipur



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE

JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR
Circular

No: JECRC/2024-25/IQAC/ 02

Dates: 06/09/24

To
The IQAC Chairman
JECRC, Jaipur

Subject: Request for the permission to conduct IQAC meeting on 10/09/24, agenda of the meeting is attached. Kindly give approval for the meeting for the same.

The agenda of the meeting are:

1. Presentation of AQAR for session 2023-24
2. Planning of establishment of computer department.
3. Review on fire safety system
4. Planning of Renovation in Girls hostel
5. Planning of Sewage treatment plant (STTP)
6. Any other Issues

IQAC Coordinator

IQAC Coordinator
JECRC, Jaipur



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Circular

No: JECRC/2024-25/IQAC /02

Dates: 08/09/2024

This is to inform all members of IQAC that there is a meeting on “Discussion on teaching learning process” will be held at 11 am on 10.09.2024 at the A-Block Conference Hall. All concerned are requested to kindly make it convenient to attend. Detailed agenda of the meeting is as below:

The agenda of the meeting are:

The agenda of the meeting are:

1. Presentation of AQAR for session 2023-24
2. Planning of establishment of computer department.
3. Review on fire safety system
7. Planning of Renovation in Girls hostel
8. Planning of Sewage treatment plant (STTP)
9. Any other Issues

CC to:-

- Principal
- Registrar
- All IQAC Members

IQAC Coordinator

IQAC Coordinator
JECRC, Jaipur



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**JAIPUR ENGINEERING COLLEGE
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10/09/2024

No: JECRC/2024-25/IQAC/02

Minutes of the Meeting

Venue: Conference Room, Block A

Date & Time 10 September, 2024 at 11:00 AM

Members Present:

S. No	Name	Designation	Signature
1.	Dr. V.K Chandna	IQAC Chairperson	
2.	Dr. M.P. Singh	IQAC Coordinator	
3.	Dr. Fauzia Siddiqui	IQAC co-coordinator	
4.	Dr. Vijeta Kumawat	Program Coordinator CSE	
5.	Dr. Smita Agarwal	Program Coordinator IT	
6.	Dr. Sandeep Vyas	Program Coordinator ECE	
7.	Dr. Prerak Bhardwaj	Program Coordinator EE	
8.	Dr. Krishna Kumar Saini	Program Coordinator CE	
9.	Dr. Manju Vyas	Program Coordinator AI&DS	
10.	Dr. Neeraj Singh	Program Coordinator CSE(AI)	
11.	Dr. Ruchi Mathur	Dean I Year	
12.	Shri M.L.Sharma, Former Income Tax Asstt. Commissioner	Member	
13.	Mr. Manish Jain, Management Representative	Member	
14.	Dr. R.K. Mangal, Registrar	Member	
15.	Shri Ramesh Rawat	Member	
16.	Mr. Rajiv Bhargava, Industrial Representative	Member	
17.	Shri Manish Kumar, Parent	Member	
18.	Ms. Mansi Mehta, Alumni	Member	
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Meeting started at 11:00 AM; following items were discussed:

S. No.	Agenda	Response	Remark
1.	Presentation of Annual Quality Assurance report (AQAR) for session 2023-24	The IQAC coordinator presented the Annual Quality Assurance report (AQAR) in front of all program coordinators and team showed all completed documentation work. criterion wise, key achievements, highlights is shown in presentation. There are some changes suggested to do modification in AQAR for session 2023-24.	IQAC Chairperson suggested to do the modifications and submit the AQAR before the deadline dates and appreciated the hard work of IQAC team members.
2.	Planning of establishment of computer department.	Due to the increase intake of CS Branch, the new floor is established in D block ,4 th floor which comprises of sufficient laboratory and class rooms as per the requirement.	IQAC Chairperson appreciated the efforts of estate engineer and his team for planning of the floor as per requirement.
3.	Review of fire safety system	Fire safety system is installed in all blocks of institute which detects fire and smoke both.	IQAC Chairperson advised to section heads to get the awareness of Fire safety system.
4.	Planning of Renovation in Girls hostel	Team assesses the current condition and list out problems. Finalized the Budget according to the decided objects of renovation problem.	IQAC Chairperson appreciated the estate engineer and his team for renovation and installation in girls hostel rooms and also renovation in the mess area.
6.	Planning of Sewage treatment plant (STTP)	Planning is done in different following phases: 1. Object and Purpose 2. Stakeholder Identification & Engagement 3. Site selection & Environmental	IQAC Chairperson appreciated the estate engineer and his team for installation of Sewage treatment plant (STTP)



JAIPUR ENGINEERING COLLEGE
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JAIPUR ENGINEERING COLLEGE AND RESEARCH CENTRE, JAIPUR

Circular

No: JECRC/2024-25/IQAC /03

Date: 16 /01/25

To
The IQAC Chairman
JECRC, Jaipur

Subject: Request for the permission to conduct IQAC meeting on 18/01/25, agenda of the meeting is attached. Kindly give approval for the meeting for the same.

The agenda of the meeting are:

1. Annual Activities conducted and reports in academic year 2024-25
2. Discussion about the Feedback taken and action taken
3. Review of Minutes of meeting of committees in last three academic year
4. Planning of Campus Recruitment Training of batch 2024-25
5. SAR of EE and CE department submitted
6. Any other issues

IQAC Coordinator

IQAC Coordinator
JECRC, Jaipur

CC to:-

- Principal
- Registrar
- All IQAC Members



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Circular

No: JECRC/2024-25/IQAC /03

Date: 16 /01/25

This is to inform all members of IQAC that there is a meeting on “Planning of annual activities conducted and committees in academic year 2024-25” will be held at 11 am on 18.01.2025 at the A-Block Conference Hall. All concerned are requested to kindly make it convenient to attend. Detailed agenda of the meeting is as below:

The agenda of the meeting are:

1. Annual Activities conducted and reports in academic year 2024-25
2. Discussion about the Feedback taken and action taken
3. Review of Minutes of meeting of committees.
4. Planning of Campus Recruitment Training of batch 2024-25
5. SAR of EE and CE department submitted
6. Any other issues

IQAC Coordinator

CC to:-

- Principal
- Registrar
- All IQAC Members

IQAC Coordinator
JECRC, Jaipur



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**JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE**

No: JECRC/2024-25/IQAC /03

Date: 18/01/25

Minutes of the Meeting

Venue: Conference Room, Block A

Date & Time: 18/01/25, at 11:00 AM

Members Present:

S. No	Name	Designation	Signature
1.	Dr. V.K Chandna	IQAC Chairperson	
2.	Dr. M.P. Singh	IQAC Coordinator	
3.	Dr. Fauzia Siddiqui	IQAC co-coordinator	
4.	Dr. Vijeta Kumawat	Program Coordinator CSE	
5.	Dr. Smita Agarwal	Program Coordinator IT	
6.	Dr. Sandeep Vyas	Program Coordinator ECE	
7.	Dr. Prerak Bhardwaj	Program Coordinator EE	
8.	Dr. Krishna Kumar Saini	Program Coordinator CE	
9.	Dr. Manju Vyas	Program Coordinator AI&DS	
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Meeting started at 11:00 AM; following items were discussed –

Detailed agenda of the following is as below

Sr. No.	Agenda	Response	Remark
1.	Planning of Cultural and technical	Planned the new activities related to technical and cultural activities by all program coordinated. Discussion on all the cultural, technical, splash activities, dates, themes.	IQAC chairperson suggested that the year every department has to suggest innovative ideas and all cultural and sports activities to be done at common platform.
2	Discussion of Feedback taken and action taken	Feedback addressing following points: 1. Teaching learning 2. Alumni feedback 3. Industry Collaboration feedback 4. Add on courses and Industrial interaction 5. Workshop, seminar, guest lecture etc. 6. Maintenance on infrastructure facilities	IQAC Chairperson suggested to do the analysis of feedback and action are taken related to the feedback and all program coordinator are suggested to submit the report to IQAC.
3.	Review of Minutes of meeting of committees	All departments and all section heads and club in charges submitted their annual meeting reports with minutes of meetings	IQAC chairperson appreciated the efforts of all departments, section in charges and club in charges for submission of annual report
4	Review on confirmation of Campus Recruitment Training of batch 2024-25	Review is done for planning of Campus Recruitment Training of batch 2024-25, the schedule has been prepared, mentor list prepared, informed to student, TPO are advised to finalized and prepare list of students.	IQAC chairperson appreciated the efforts of training department for detailed planning and preparation of Campus Recruitment Training of batch 2024-25
5	Confirmation of Self-Assessment Reports (SAR) of EE and CE department submitted to NBA	Self-Assessment Reports (SAR) of EE and CE department presented to IQAC and approved for submission.	IQAC chairperson appreciated the efforts of EE and CE departments for successfully submission of SAR to NBA.
6	Planning to renovate the boy's hostel	Estate engineer with his team decided the final budget and submitted to chairman for approval.	IQAC chairperson congratulated the estate engineer and his team for the renovation of boys hostel

7	Planning of increase intake	Discussed about the intake of students increase in different engineering branches.	IQAC Chairperson informed the registrar for needful action and appreciated his efforts.
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(IQAC Chairperson)

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(IQAC Coordinator)

IQAC Coordinator
JECRC, Jaipur