



JAIPUR ENGINEERING COLLEGE
AND RESEARCH CENTRE



POINT 4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.



2024-25

Website: <https://jecrcfoundation.com/>



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SUPPORTING DOCUMENT

Criteria	4-Infrastructure and Learning Resources
Key Indicator	4.4 - Maintenance of Campus Infrastructure
Metric	4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

S.No	Maintenance of Campus Infrastructure	Details	Description	Related Link
1	Policy Details	Maintenance Policy	Maintenance Policy at JECRC is attached with the related link.	View Document
2	Laboratory	Lab Stock-Maintenance Register	- Before the commencement of the academic year, a lab audit is conducted - A report on the requirement of new equipment is prepared - Along with the requirement of consumables and non-consumables as per the university guidelines to conduct experiments.	View Document
3		Audit	Laboratory Audit Report	View Document
4		Antivirus Update Bills	Periodic maintenance is done by regular cleaning of lab spaces, software updates and antivirus updates.	View Document
5	Academic	Audit	1. Internal Audit 2. External Audit	View Document
6	Library	Library Accession	Library updates its books repository on regular basis. Requisitions from the faculty members are collected in the prescribed format for books to be procured.	View Document



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7		Library Management software	The library is using ALICE an integrated Library Management software package for issuing the books and keeping the details of the books issued.	View Document
7	Repair and Maintenance	Repair and Maintenance Bills	Document Attached	View Document
8		Laboratory Maintenance Bills	Document Attached	View Document
9	Infrastructure Maintenance	Audit Certificate	Maintenance of the entire campus is carried out with the proper planning. 1. Environment Audit 2. Green Audit 3. Energy Audit	View Document
10	Water Bodies Grievance (Maintenance)	Grievance form	Document Attached	View Document


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